



Board Meeting Agenda

April 08, 2009 – 3:30 PM- 4:30 PM

Chief Justice's Office ~ 1st Floor, Supreme Court

Attendees:

Tom Trenbeath, Chief Justice VandeWalle, Lisa Feldner, Pam Schafer, Charles Placek, Amy Vorachek, Leann Bertsch, Sue Davenport (scribe)

- Approve minutes
 - Chief moves to approve. Tom seconds. Minutes approved.
- CJIS program status
 - SAVIN Status Report – Amy
 - The Vine Sex Offender module projected to start June 30th. The AG's office is running smoothly and might be ahead of schedule.
 - Mountrail County went live April 1st.
 - Appriss has stated the DOCR is one of the easiest correctional facilities to work with.
 - McLean County Jail is currently ahead of schedule with a projected April 30th go live.
 - The six jails that use the LERMS product for a jail management system are scheduled for May 22, 2009.
 - LPO status report is completed and Amy will bring the variance worksheet to the next meeting.
 - The SAVIN Governance Committee meeting is Thursday, April 16, 2009.
 - A simplified online schedule was handed out listing when jails will go online, which includes the 26 jails and anticipated online dates.
 - Emmons County and McIntosh County had concerns regarding holding suspects. They are class 3 facilities and rarely hold suspects. Amy will investigate further.
 - Amy plans to file for an extension with BJA for the Courts.



- CJIS – Pam
 - CJIS marketing effort
 - Tammy held a web demo with an interested agency.
 - Bowman and Hettinger County are interested in using STARS. They prefer to wait for the JustWare 5.0 enhancement project to be completed.
 - The CJIS website redesign is scheduled for May.
 - Bismarck/Burleigh County: There is no status change from March. We are now getting testing files from their system.
 - Fargo: There is no change in status due to the flood. Pam has since worked with Grand Forks. They are busy with the flood and couldn't meet. We will continue to work with them.
 - Game and Fish: The boat licensing inquiry is in the planning stages. It should be completed in June.
 - Concealed weapon permit reverse notification should see a July completion date. Tom stated there were over 1,000 requests in March for concealed weapon permits. Applicants have actually listed their reason as "change in administration." Since this meeting the project charter has been denied. The project has stopped.
 - The DNA records are scheduled for an April 10th implementation.
 - Portal enhancements
 - System updated to include information for outages and notifications.
 - CJIS staff is being notified of users that have records.
 - Unlimited search capabilities have been expanded.
 - Search performance speed improved.
 - Disposition study – Pam is expecting a cost estimate that will be presented to the Executive Committee.

- Working with New Dawn Technologies for a cost estimate to upgrade to Justware 5.0.
 - Legislative status, no changes since last meeting.
- Bill 1041, Tom
 - Tom spoke with Senator Olafson and has started discussions with the Senate Judiciary Committee. Senator Olafson said we talked through it thoroughly and agreed to victims registering. He advised Tom to work with Barb from the State's Attorneys office in Walsh County. The current amendment seems called for and will help to keep VINE in place. The Chief's concern is running two case management systems concurrently could impact victim's safety. The legislature added a study of CJIS in ITD's budget bill; maybe the study could include SAVIN to keep track of what's going on regarding to victim notification. This may be significant to Senator Olafson as those who do not register may fall through the cracks if 1041 passes as written. If 1041 passes as amended, a situation may come up where the victim is not notified. The Chief's concern is for the victim. He asked if there are victims stating they don't want to register and want to rely on the agency? No, they are speaking through their advocates. The advocates should explain that the registration for automated notification is for the victim's benefit. An example happened where the victim advocate went on maternity leave for 30 days and there was no notification for that time. The positives of an automated system are the human element factor is removed. Agencies can register for victims, no matter who registers them, they are considered registered. The Chief is not sure that Tom can reverse the amendments. It was suggested that law enforcement should have an opinion on this matter. Amy stated there are other states that have mandatory registration; the victim can opt out

if they wish. Chief is concerned as its written; law enforcement entering names would be violating the law. Tom will proceed.

➤ CJIS Board Structure Planning

- Handout of draft, front page is where we need to be by August 1st
 - Current board will meet through July. The new bill goes into effect August 1.
 - New members will need to be appointed.
 - Pam will work on administrative rules.
 - Pam will work on having combined June and July meetings with the Executive Committee and CJIS Board.
 - The recommendation list for members goes to the Governor. We need to get the list as soon as possible. The Supreme Court and few others are fairly simple. The Chief's recommendation is going to be Sally Holewa. Lisa and Tom will continue. LeAnn Bertsch stated Chuck Placek will continue for the DOCR. In regards to Department of Emergency Services, Dave Sprynczynatyk testified to have the Director of Emergency Services or a designee on the board versus the State Radio Director. Lisa will work with Dave on his recommendation. Lisa will also seek the Department of Transportation's member. Pam will review the board structure changes with the Executive Committee and have the appropriate agencies representatives prepare a nomination letter to be sent to Lisa Feldner. The Chief, Leann, and Tom will send a letter to Lisa with their recommendations. The list needs to go to the Governor's office. He has many other appointments to make, so timeliness is important. One is an at large member, representing the Governor. Pam will give the members a deadline of May 15th to submit letters to Lisa.

- The board meeting is currently a joint meeting with the SAVIN Executive Steering Committee meeting. The SAVIN Executive Steering Committee needs to continue but will be held separately from the CJIS Board meeting.
 - Pam asked if there were any comments on the SAVIN Governance Committee. The discussion took place to continue with the representatives who are already on this committee. It was stated the committee is a working committee and should be left as is.
 - A reminder that the new members of the board need to be brought up to speed.
 - There is no term limit stated in the bill. The Chief stated they always could resign. If a new Governor is elected, they could reappoint everyone on the committee.
 - The 2nd page lists the current board and executive committee, roles and who is fulfilling those roles.
- Next Meeting – May 13, 2009.
- Tom moved to adjourn. Chief seconded. Meeting adjourned 4:32pm.